



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



RECEIVED BY EMAIL

STAFF MEETING MINUTES

December 4, 2017

Chiefs: Eppler, Babcock
HSO: Hammick
Captains: Andresen, Fisher, Landry, Lucas, Maguda, McKinney, Solito, Tautic
Ambulance: Gauthier
Lieut: Orlowski, Pearson, Turkington
FMO: Walker, Call
Fleet Mgmt: No Representation
Fire Police: Prue
Support Members: Carpenter

RECEIVED
VERNON FIRE CLERK
17 DEC 11 AM 9:18

The meeting was called to order @17:02 hrs.by Fire Chief, Stephen Eppler. Motion was made/seconded (Solito/Lucas) to accept the minutes from the November 6, 2017 meeting.

Remuneration sheets are due tonight.

ADMINISTRATION REPORT - A/C Babcock:

- The 2018-2019 Lieutenant's Eligibility List is attached. Thanks to all who participated in, and those who assisted with, the assessments, interviews, and evaluations.

Officer Elections for Lieutenant will be next week 12/11/17. Please contact A/C Babcock if there are any scheduling conflicts.

- SOG Updates:

SOG 012 Officer Elections – see attached. Language added for number of LT's eligible to be elected per company based on membership. Language added concerning officers out on leave.

SOG 201.1 Probationary Member – see attached. Formatting change, added in Transferred Member and Discipline categories for clarification purposes.

- As the year is coming to a close, please remember to add recommendations for service awards into Firehouse Software as an activity ("REC AWARD"). Attach incident number on activity report as well.
- Preliminary Duty Office Schedule was distributed.

MEMBERSHIP:

- New: Eddie Bateman (JR)
- Resignation: Noor Khan (Training Class)
- Full Membership : James Baird (ET-441)
Sarah Carpenter (ET-141)

TRAINING REPORT – A/C Arel:

- December Operations and Training Report is attached.
- December Drill Schedule is attached.
- There is no Training Committee Meeting report this month.
- Ellington FD is looking at hosting a Fire Officer III class. Details and interest survey email will be going out.
- The 2018 EMT Refresher will be on the following dates:

2/8/18 from 18:00-22:00

2/10/18 & 2/11/18 from 08:00 – 16:00

Test on the 2/13/18 at 18:00.

Please contact Chief Arel or EMS Coordinator Jean Gauthier if you are taking this class. This will be the only EMT refresher paid for by the TVFD for 2018. Members taking the refresher must attend the TVFD Healthcare Provider CPR training in January.

HEALTH & SAFETY - Hammick:

- Chris recently attended a class regarding grants. He needs everyone's help if grants are to continue. Civilian and firefighter casualty's names need to be input into the system. Extrication – please document any extra time taken with detail of steps taken for rescue so that data can be captured for grant purposes. Mutual aid given to other towns also should be documented on the remote form.

Large scale projects are over \$25,000. There are also Micro grant classifications for projects under \$25,000 that follow an easier/simplified grading system.

Chris desires to target equipment for decontamination of fire gear and exposure issues associated with dirty gear for upcoming grant submissions.

- LOSAP ends on 12/31/17. If there are any certificates that have not been put in the system, please turn it in. Activities such as helping with public relations events, driver cross training, committees are examples of items that can help make up any for missing points over the calendar year.

FIRE MARSHAL: Walker/Call – See attached.

- New Knox box @ Swiss Cleaners at the old building. 2 keys to get in. O'Reilly's will also have a Knox box.
- Firehouse Software submission for NFIRS have been submitted with no critical errors.
- NFPA Standards are available through the Fire Marshal's Office. Bill can print information if needed.
- Chief Eppler discussed a neighbor requesting to borrow one of our fire extinguishers following the Sunset Terrace fire for his home protection until he could make a purchase the next day. Members should be aware, as innocent as a request can be, there are liability issues and any unusual requests should be directed to the FMO.

EMD –Purcaro: No Report.

COMMUNICATIONS: - Fisher:

- The Phase 1 of the radio reprogramming is just about complete with the exception of the following:

Car 541 and ET 441 Lieutenant, Car 1641, Car 1941 and Car 2241

For those listed, please make arrangements as soon as possible to have radios reprogrammed.

- We have a County Radio Committee Meeting scheduled this week to hopefully complete and approve the new communications plan to be presented at a Special County Communications meeting in the next couple of months. Once the County approves the plan, we will start Phase 2 of the reprogramming plan which is quite extensive.
- For some unexplained reason we seem to have had a series of failures of the portable in-vehicle chargers recently. We replaced 3 defective ones this month and another one is suspected and may need replacing. Please keep your eyes open for issues with them and report problems right away.
- The new Tolland County Communications Vehicle (Service 119) is in the final stages of completion. Once completed it will be available for specified emergency services throughout the County as requested. The plan is to make it available to demonstrations to any department requesting. More info will follow on this in the near future.
- ET-141 portable radio is missing.

FINANCE – Fisher:

- Nothing to report on this month as there is still a budget freeze in effect until all the State budget issues and impact to the town are resolved.

FLEET MGMT - Westcott/Robinson:

- ET-341 has a discharge connection that had corroded and was leaking. Captain Tautic reported the need to DPW and the repair has been completed.
- T-541 lift cylinder repairs have been completed, Top Rung is scheduled to test on December 11.
- T-141 lift cylinders are currently being repaired and will be completed in time to be tested with T-541.

With both aerials out of service, automatic mutual aid has been set up for responses requiring an aerial. Ellington 1st in for T-541; and the Manchester Eighth Utilities District is first in for T-141. All surrounding towns are aware that our Aerials are out of service and have committed to assist if needed.

- Service 141 – out of service. No further details as of this meeting.
- State inspection for all 3 ambulances will be conducted on Wednesday, December 13.
- Service 341 is having difficulty starting. DPW to be notified.

TECHNOLOGY - Galley:

- A few minor issues were fixed over the month.
- 2 printers are needed; one for Station 441, and the other for Station 241. Let me know when I can start spending from the budget.
- Active 911 issues @ Station 341 were reported when the generator kicks in. Dave is asked to check UPS for Active 911.

CENTRAL SUPPLY/UNIFORMS - Goric:

- Supply will be open on a limited basis due to Department activities and the Holidays:

12/4 6:30 p.m. to 9 p.m.

12/11 6:30 p.m. to 9 p.m.

12/18 Tami Hahn will be there, mainly to answer calls about Toys for Tikes

12/25 Closed for the week, due to holiday. Call Mr. Goric or Mrs. Hahn to make alternate arrangements.

1/1/18 Closed for the holidays

1/2/18 7:00 p.m. to 9 p.m.

- ET-441 shields are needed. Bill Solito was asked to email Dave Goric, cc: Chief Eppler with the request.

SCBA: - Shepard:

- Fit Testing communication with Chico needs to be verified.

PUBLIC RELATIONS EVENTS - Muniz:

- Station 141 did a birthday fire house tour in the beginning of the month which went very well.
- My team and I are organizing a community event which will take place in 2018. More details will come out once organized.

OLD BUSINESS:

- Thank you for those attending the Torch Light Parade. R-141 and Manchester received awards.
- The Artic Splash went well. Thanks to ET-241 for supervising the bonfire. Thanks to R-141 for providing people in the water for rescue if needed.
- Dedication for the walkway will be Sunday, December 10th @ 1:00. Light refreshments will be served. Class A uniform requested.
- Electrical problems @ Station 541 were reported. DPW and Capt. Shepard should be working on it.

NEW BUSINESS:

- Toys for Tikes – Apparatus move off upper bay by 12/7.
Final Sort on Sunday, 12/17, beginning at 0900 hrs.
Delivery on Monday, 12/18, beginning at 1800 hrs.
- Reflective address (house number) signs are being sold by R-441. An email will go out with details.
- Stacey Durante (Former EMT with Vernon EMS and FF with ET-341) has been appointed State Region 3 EMS Coordinator.
- Parks & Rec is looking for info on grave marker flag needs for Memorial Day.
- Chief Eppler reviewed thoughts on the Sunset Terrace fire.
- NIOSH – Death in the line of duty report was discussed for firefighter fatality investigations and prevention program.
- ET-541 haligan bar is still missing.
- Double female from ET-241 missing.
- Portable barrier purchase is being considered by Vernon PD (in conjunction with Manchester and South Windsor) for blocking roads during special events.

CORRESPONDENCE: None

UPCOMING EVENTS:

- New England Civil War Museum is holding an open house this Thursday, 12/7 from 7-9 p.m. RSVM to Brimotola@aol.com.
- Broad Brook Torch Light Parade and Carol Sing – Saturday, December 16th. Line up starts at 5:00 p.m. at the East Windsor Middle School with step off at 5:30 p.m.
- Toys for Tikes delivery on Monday, December 18th at 6:00 p.m.

GOOD & WELFARE:

ADJOURNMENT:

Motion was made/seconded (Solito/Tautic) to adjourn the meeting @ 20:15 hrs.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Diane Carpenter".

Diane Carpenter, Secretary